

MINUTES 19.12.14

STUDENTS' COUNCIL (SRC) PAISLEY

Thursday 11th December 2014, 4.30pm, Level 1 Paisley Students' Union

In the Chair, Lauren Miller, Depute President Education and Welfare

1. Sederunt

Lauren Miller	Depute President Education and Welfare
Jack Douglas	President
Ryan Wood	Sports President
Cameron Stuart	Ordinary Trustee Paisley
Gary Kyle	Biomedical Science
Okoroma Chukwumela	Civil Engineering
Charles Macharia	Music Technology
Scott Barbour	Computer Networking
Leva Dovyde	Events Management
Chunli Wang	English as a Second Language

In attendance

Claire Lumsden	Student Representation Co-ordinator
David Devlin	Membership Development Manager

2. Acceptance of Apologies

Heather Armstrong	Women's STAR Group Convener
Ademola Obafemi	Business Technology
Sarah Anderson	Social Science
Louise Lawler	Adult Nursing
Shelby DeBoer	Law
Mhairi Campbell	Law
Klaudia Powlowska	Civil Engineering
Andrew Robertson	Tourism
Mahdi Aghajanmelaci	Chemical Engineering

The meeting did not meet quorum therefore agenda items will be tabled at the next meeting. DPEW allows discussion to take place at the agreement of those attending noting that no decisions can be made or policy formed, discussions are noted under AOCB.

3. Acceptance of Minutes from the previous meeting

(a) Matters arising from those minutes-

4. Acceptance of the report of the business of the Association

5. Acceptance of the reports and minutes of committees - None

6. Business Introduced by Officer Bearers- None

7. Motions –

The following motion is a Constitutional Amendment

(a) Student Voice– Constitutional amendment to bye-law 6

8. Elections - None

9. AOCB-

DPEW notes that the Accommodation issue raised at last Council is being dealt with by the Accommodation Manager, they have suggest they will look at the policy around access to accommodation for contractors. DPEW will keep Council updated.

There was also discussion around the use of Exams as an assessment method, members feel that Exams have a place however they are not always useful at testing application of knowledge. Members will consult their cohort to see how they feel about exams. Members also noted that there needs to be a range of assessment methods to ensure students have the opportunity to show their knowledge, exams are not always conducive to this.

DPEW thanks member for their time and wishes everyone happy holidays.

Start: 4.45pm

Finish: 5.15pm

MINUTES 30.10.14

STUDENTS' COUNCIL (SRC) PAISLEY

Tuesday 30th October 2014, 4.30pm, Level 1 Paisley Union

In the Chair, Lauren Miller, Depute President Education and Welfare

AGENDA

1. Sederunt

Lauren Miller	Depute President Education and Welfare
Jack Douglas	President
Ryan Wood	Sports President
Iain Shepherd	Ordinary Trustee Paisley
Cameron Stuart	Ordinary Trustee Paisley
Heather Armstrong	Women's STAR Group Convener
Gary Kyle	Biomedical Science
Connor Smith	Biomedical Science
Chantelle Donnelly	Chemistry
Okoroma Chukwumela	Civil Engineering
Tsitsi Simango	Social Science
Daneil Shields	Accountancy
Angela Castellano	Web and Mobile Development
Kieran Thomson	Web and Mobile Development
Charles Macharia	Music Technology
Scott Barbour	Computer Networking
Rebecca Miller	Social Science
Ademola Obafemi	Business Technology
Kieran Donahoe	Anime and Manga
Sarah Anderson	Social Science

2. Acceptance of Apologies

Stuart McCabe	Ordinary Trustee Paisley
Aimee McGarrigle	Music Technology
Mari McLean	Politics and Social Policy
Kirsty McLean	BA Law and Business
Ceara Holden	Events Management
David Dunnett	Business Technology
Sarah Hill	PG District Nursing
Jamie Ross	Information Technology
Kathleen Mathers	Social Work
Leva Dovyde	Events Management
Margo MacMillan	Social Science

3. Acceptance of Minutes from the previous meeting

(b) Matters arising from those minutes-

There were no matters arising, minutes accepted.

4. Acceptance of the report of the business of the Association

DPEW reads through report. States that she has been working on two campaigns, 'Mind your Health' and 'UWS Goes Global', these are progressing well, more information given later under Campaign's section. States she has also been working with the Citizenship Co-ordinator and Campus Presidents on the international welcome day at each of the campuses. Has also been looking at ways of recording lectures as part of 'e-learning' and looking at a partnership approach with curriculum design so that students can have more input into what is being taught and how. Adds that the Student Fellows are now in place, this is a research based post within each School which will look at results of different surveys on the Student Learning and Teaching Experience to enhance how we do things. DPEW states she has also organised a Breast Cancer awareness session and volunteer fairs as well as visiting the other campuses. DPEW invites questions. DPEW invites questions. Gary Kyle asks where the Mind your health information was circulated, DPEW states that it was promoted via Facebook, Twitter, leaflets and posters around the campuses also during Freshers. Member asks what Student fellows will be doing, DPEW explains the pilot project was funded by the University and they have been appointed to work within the Schools working on enhancement with staff and is research based. There are no further questions, DPEW report accepted

President reads through report, states that he will be getting involved with the NUS housing campaign called 'The rent is too damn high' and will also be working with the University on accommodation issues particularly the rent for Halls. President states he is also raising awareness of the NUS national demo being held on 19th November, any student wishing to go down should contact him on president@sauws.org.uk. Has also been working with 'Villigedigs', one of the organisations we're working with, to better promote their services. Adds that he has also been consulting with PhD students on the introduction of completion fee by the Uni, we believe this is not a fair fee. President invites questions. Ademola Obafemi asks what the completion fee is, President explains it's a fee PhD students need to pay once they've finished their work, although we are trying to get the fee removed, this may not be possible therefore a payment plan set up with the University for students struggling to pay the fee. Presidents report accepted

Sports President states that he is looking at how we reward volunteers and provide development for students involved with Sports and/or Societies. Informs members that Team UWS have been awarded an additional £26,000 for coaching development. Sports President invites questions, there are none however Heather Armstrong extends congratulations to Sports President for the additional funding received. Sports President report accepted.

5. Acceptance of the reports and minutes of committees - None

Sarah Anderson entered the room 4.50pm

6. Business Introduced by Officer Bearers-

(a) Campaigns 2014-15

President introduces the 'Summer Safety Net' campaign, states that in the summer there is a spike in dropouts and we believe financial support is the reason as students are not entitled to support from the State. The campaign is running at Ayr, Hamilton and Paisley campuses however all our students should benefit from the outcomes. Around 500 students from Ayr, Hamilton and Paisley got involved by taking a picture with a sign saying "we need a summer safety net" and we're in the process of making a collage with these. The next step is getting detailed information from the University on trends in support and dropouts, we will also be asking students what support they have, if they have a backup plan should anything go wrong during the summer with their finance

e.g. an unexpected bill and what support they want so they feel supported. President invites questions about the campaign. Ademola Obafemi asks if travel expenses will be reinstated as part of the campaign, President suggests we can speak to local transport companies. Sports President adds that the Glasgow Student Forum had spoken to the transport organisations to get better discounts for students following the removal of travel expenses from SAAS contributions, most of them didn't want to do it as they only do it as part of a government incentive. Iain Shepherd comments that the problem with travel companies is they are a monopoly and they know we won't stop using them, the government won't budge on their policies either. Heather Armstrong suggests it may make more of an impact to send the photos from the campaign to all MSP's, President will look at doing this.

DPEW introduces the 'UWS Goes Global' campaign; this campaign is trying to encourage students to consider studying abroad and helping international students settle here for their time at UWS. We've held some international events, including trips and film nights which have gone down well. In November there will be a session put on for students to ask questions about studying abroad and the support available to help students who are going abroad. We are also working with ChildReach and Exchange Scotland to raise awareness of the support available for studying abroad.

DPEW introduces the 'Mind your Health' campaign, this is to raise awareness of students mental health and has set up a group for students to join, get in touch with her for more details on the group activities. As part of the Campaign, there will be a de-stress festival in November which will include massages, Therapet Paws (go to pet a dog!) and bubble football during which we will be fundraising for a mental health charity, there will also be activities during exam times. DPEW adds that she is also trying to organise Mental Health First Aid Training for students to attend, this will be provided by an external organisation.

(b) UWS International Advisory Committee – Student reps needed!

President states that at the recent International Advisory Committee there was agreement that there should be co-opted student representatives. We need one undergraduate, one postgraduate and one research student to participate in the committee. It's not a huge time commitment but is a very important committee in which student input will be very useful. SRCo-ord points out that currently in the new School structure there is a 'School International Forum' which has no student representation on it, whereas the other School forums do, any student who is elected/nominated to sit on the International Advisory Committee should be pointing this out and trying to get it changed so that all forums have student representatives as full members. Please get in touch with Jack on president@sauws.org.uk if you are interested and would like more information.

(c) New staff and staffing structure

President informs members that SAUWS are looking at how we do things and how best we can support our students. As such, our staffing structure has changed and we are in the process of recruiting new staff. New roles include a Membership Development Manager who will line manage most of our non-commercial activities, including a new Website Development, Digital Media and Communications Co-ordinator and 2 new student advisors/caseworkers to work across Ayr, Hamilton and Paisley to give students a more extensive representational service. Currently, we have appointed the membership Development Manager and are interviewing for Website Development co-ordinator next week. In the coming weeks we will also be recruiting for Student Engagement Staff which are part-time and very flexible around students class time, if you are interested please keep checking the SAUWS website www.sauws.org.uk for more information and application form.

(d) National Demo – Against Cuts to Education

President informs members that on Wednesday 19th November there will be a national demo in London against cuts to education, although Scotland gets free education when England cut their budget for education it can affect us here in Scotland. States that there are 10 student places on the bus going down, this is in partnership with Strathclyde University and Glasgow Caledonia University Students Associations. President asks anyone interested in attending to get in touch with him at president@sauws.org.uk.

7. Motions

(b) Notice in terms of the Education Act 1994

DPEW explains this is a motion for affiliations to NUS, BUCS and SSS. President explains that NUS assist us with campaigns, resources and national lobbying for Education and the student experience. Sports President explains that BUCS and SSS are external bodies who assist with sports fixtures and sports related campaigns, adds that BUCS is a UK wide organisation who helps us with competitions and elite sports, SSS assist more with health and wellbeing activities in Scotland.

Scott Barbour proposes that Council should vote separately on each organisation, DPEW allows members to vote on this.

Council are asked to vote on whether to vote on each organisation separately,

*For: 3
Against: 14
Abstain: 2
The proposal falls*

There is no speech against, Council move to vote

*For: 14
Against: 0
Abstain: 5
The motion passes*

The following are Constitutional amendments

SRCo-Ord informs members that as these are Constitutional Amendments, they require 2/3's majority in favour at each Campus to pass and be implemented.

(c) Student Voice– Constitutional amendment to bye-law 6

Speech for taken by President. President submits procedural motion 1(b) that the motion be left on the table, this is agreed by Council. President explains this is in order that focus groups or workshops can be set up to discuss the changes outside of Council and allow members to suggest amendments to strengthen the principle of what is being proposed. Adds that this request was made by a Council member at Hamilton Campus and feels this will allow greater discussion.

SRCo-ord suggests the motion and bye-law can be email out with a deadline for comments and a workshop to discuss what the comments were and then develop an amendment. Council agree to this course of action.

Council move to vote for Procedural motion 1(b)

*For: 18
Against: 0
Abstentions: 1*

(d) Let's show we care-Care Leavers STAR Groups – Constitutional amendment to bye-law 13

Speech for is taken by Chantelle Donnelly. States that she is a first year student care leaver and has been in different care homes, she feels that care leavers are under-represented in society as a whole not just at University and this is why the group should be a STAR group, adds that we are the first to propose this. States that only 2% of care leavers actually graduate however the number of looked after young people going to University is reducing therefore something needs to be set up to help care leavers while studying but also so that they can support each other as most have no family support at all. The University have also been encourage more care leavers to come to UWS so there has to be something in place to support this group of students as they face specific barriers to entering education and graduating.

There is no speech against, Chair allows discussion. Iain Shepherd states there are lots of issues from care leavers so hopefully this group will start to explore some of these and provide support and campaigns to overcome the issues. Heather Armstrong asks if we can explain what a STAR groups is, President explains that they are a mix of Liberation groups and Peer Support groups which represent the under-represented and campaign on behalf of those who identify as belonging to a group, adds that Liberation includes the Womens Group, LGBT+ Group, Disabled Students Group and Black Students Group, Peer Support groups include Post-grad students, Mature Students, Part-Time students and International Students.

There is no further discussion, Council move to Vote

*For: 18
Against: 0
Abstentions: 1
The motion passes*

8. Elections -

(a) Disciplinary Committee (Chair, Depute Chair and 5 ordinary members)

Chair – Proposed Heather Armstrong and Charles Macharia, both are seconded therefor DPEW calls an immediate election. Requests each candidate to give a statement to a maximum of 1 minute on why they should be elected and we will then call a secret ballot to elect the Chair.

Each candidate gives their statement, Council members are asked to write on a slip of paper which person they would like to act as Chair and hand this to SRCo-ord.

SRCo-ord counts votes in front of members with DPEW acting as witness, Ballot results are:

Charles Macharia – 12

Heather Armstrong – 5

Spoilt votes – 2

Charles Machoria is duly elected Chair of Disciplinary Committee

Depute Chair – Proposed Ademola Obafemi, Seconded by Heather Armstrong

Ordinary Members:

Proposed Chantelle Donnelly, seconded by President

Proposed Heather Armstrong, seconded by Ademola Obafemi

Proposed Rebecca Miller, seconded by Iain Shepherd

Proposed Daniel Shields, seconded by Kieran Thomson
Proposed Gary Kyle, seconded by Daniel Shields

(b) Elections Committee (2x Ordinary Member)

Ordinary Members:

Proposed Sarah Anderson, seconded by Heather Armstrong

Proposed Tsitsi Simango, seconded by Sports President

9. AOCB-

Heather Armstrong informs members of the NUS Scotland event being held on 8th November to elect the NUS Scotland Disabled student Officer, encourages any student who self-define as disabled to let us know, email president@sauws.org.uk for more information.

Gary Kyle raises accommodation concerns related to the security and privacy of halls students, states that the university carry out spot-check inspections of all student accommodation to ensure that facilities are properly maintained and that there has been no destruction of property, theft, etc. Students are normally provided with prior warning that these inspections will be carried out however many of these checks occur when the occupants are not physically present. Therefore, whilst students are attending classes authorised strangers are allowing themselves into the accommodation and wondering around freely. Students are concerned that their privacy and security are compromised as a result. Furthermore, there have been reports that the university permits external contractors access to accommodation to carry out maintenance work, one student reported that there was a plumber walking in, sometime after 8:30am, to a flat where two female students lived and were, at the time, asleep. On this occasion, there was not sufficient warning provided. As a result, I suggest that negotiations are made with the university to come to a compromise where spot-checks and maintenance works are continued however providing sufficient warning and ensuring that at least one of the occupants is present at the time of inspection to provide peace-of-mind for students' privacy and security. DPEW states she will speak to the halls manager regarding this and find out what the policy is on notifying and entering student accommodation owned by the University.

Connor Smith asks if the motion past last year on banning 'Blurred Lines' as part of the safe space policy was extended to the Robertson Sports Centre as he was in changing rooms and it came on, asks if we can get the University to be on board with this. Ryan Wood explains that the motion was only concerned with the Union spaces, the sports hall is owned by the University, President states we can make a request.

There is no further business, DPEW thanks members for their contribution and declares the meeting closed.

*Start: 4.40pm
Finish: 6.10pm*

Report of the business of the Association

President's report – Jack Douglas

This month I have continued our work on the 'Summer Safety Net' campaign by moving on to its next stage. I'm currently in talks with Information Services to get a full breakdown of our retention rates at UWS and comparing it with others in Scotland. This will be a heavy amount of information that we will receive and will give us a true picture of what truly determines a student dropping out. This information won't be only great for our campaign but actually everything we do with retention.

I have also contacted George Adam to arrange a meeting to discuss the Scottish draft budget and will be in talks to do the same for additional campuses as well.

I have also been talking to the heads of Information Services about the huge investment they are receiving. As President I want to make sure students are getting as much say over where this 12 Million pound should be spent. Therefore I have made sure there are 3 focus groups arranged at Hamilton, Ayr and Paisley for December with preparations for Dumfries in 2015. Students will be able to come along for a free lunch and be able to tell/demand to the heads of Information Services what must change.

I have been working with the Student Representation Co-ordinator as well to make sure we create focus groups for Student Reps to come along who had any issues with the original motion Student Voice. With this additional feedback we will use it to amend the original motion.

I have also been slowly getting students to reply to the Scottish Government's consultation on housing. This is a great opportunity for students to tell the government that rent needs to be brought under control, to be better protected from eviction and receive better flexibility and security. We now have days of action where we will be getting students involved all day and then at night we will be going into halls to get even more responses. I'll also be working with Campus Presidents to get as many responses as possible. The response format is very similar to the one on equal marriage consultation.

This will also be an excellent opportunity for anyone to get involved in the mass student survey which is coming along well. Due to the reorganisation of UWS they have been slower to respond on this issue but I am we are on track to have this in place for early next year.

A huge issue that has been tackled is how the University have issued a completion fee for a proportion of PHD students that I have been arguing against on students' behalf. For months a select number of students and myself have been lobbying to wave this fee as it wasn't communicated to students leaving some unable to pay. Last week I met with Roddy Williamson to discuss this further and they have finally agreed to wave the fee. I am now in the process of organising a meeting with reps from the post-grad representative group to see where we go from here.

These are just some of many highlights, for anything else or to find out more feel free to email me at president@sauws.org.uk

Depute President Education and Welfare's report – Lauren Miller

- Attended SEC with the other sabbaticals

- Organised and attended a Study Abroad event in Paisley. The aim of this is to increase student involvement with the ERASMUS scheme, it will be brought to Hamilton and Ayr in the new year. This event involved past students that have been on ERASMUS talking about their experiences and answering any questions students may have, as well as the ERASMUS staff team being there to give advice and guidance on applying for the opportunity.
- Dealt with student accommodation issues that were previously brought up by Garry at the last council. John Stevenson took the issues forward and there was no breach of contract.
- Held Patter and Pizza sessions in Paisley and organising them in Hamilton with Isla Todd (Campus President Hamilton) and Gillian McKenzie (Citizenship Co-ordinator). This is a language and cultural exchange where we get international and home students to swap languages and mix cultures.
- Attended UKICSA event in York with Gillian McKenzie³ - consisted of how to boost engagement with international students and how we can make the university a friendlier atmosphere.
- Created a mini campaign called 'I heart international students' - spread this out at Paisley and Hamilton so far - feedback has been positive. We took pictures with students saying why they love international students and then we collate this to make it a collage of different reasons. We are looking into a press release for this and we have given it to corporate marketing. We are following this campaign up with a 'did you know?' session.
- Met with Laura Craven from NUS to talk about mental health ambassadors - rolled this out across social media to get students involved, so far a couple students have applied. This is a voluntary experience which also ties in with the MIND campaign at UWS.
- De Stress weeks happened the week of the 24th of November - Paisley involvement was positive and each event was well attended - Hamilton not as much involvement, student feedback was that students did not know about the event however there were posters and social media posts for the event. We had 'Paws against stress' sessions in Paisley and this WILL be spread out to Hamilton and Ayr as long as we get a suitable place to do it and permission. I am already in talks with James (the Charity contact) to get him out to look at the campuses.
- Attended Student Network conference, an event looking into Enhancement Themes. Came up with project ideas to promote the new theme which is student transitions - plans to take place in the new year across all campuses. I have come up with the idea to do a 21st Century conference around the timing of the open days with the help of the Student Representation Co-ordinator. I am now set to develop a plan and take this forward to the enhancement themes team for funding.
- Met with Bill Steele (CAPLed) to discuss student project and online exams - this project was rolled out last year and Bill has decided to contact students that applied last year to see if they are still interested and at UWS. If not this will then be spread out to current students.

Sports President's report – Ryan Wood

Since the last SRC I have been starting to focus on the second half of the year and the big events that come with it.

Right now I am in the planning phases for both the Varsity Challenge Cup (v. Napier) and the West Coast Varsity (v. SRUC and Ayrshire College) with the events set to take place in March and April respectively. I am really excited about the West Coast Varsity and the wide range of new opportunities it will enable for student sport at UWS in Ayr as well as helping to change the landscape of student sport in colleges, something that lots of institutions have talked about but not worked on, well, we are now working on this. Sport is for everyone no matter what institution they attend.

I am also working with the university on recruiting the best athletes at the university to compete in the BUCS Individual Championships in February. The Individual Championships are the largest of its kind in the world with several Olympians and World Champions competing in the fields. We have managed to get the university to pay for the event and accommodation to the extent of £15,000. We believe this is a key step in the progress of sport at the university.

I am also currently working on our Healthy Body Healthy Mind and Volunteer Champion Campaigns and the sub initiatives that come from this. I am working on several activities of the coming weeks and months to get more students involved in physical activity and to increase their understanding of the benefits of this.

Motions

The following are Constitutional amendments

(a) Student Voice – Constitutional amendment to bye-law 6

Tabled by: Jack Douglas, SAUWS President

Council Notes

1. Last year less than half of Student Representative Councils meetings took place.
2. Student Representative Council gives the opportunity to Student Union Reps to hold student officers to account, to shape policy and to discuss the views of students.
3. Paisley Council had four meetings that took place.
4. Hamilton had three meetings that took place.
5. Ayr had one meeting that took place.
6. Each Paisley, Ayr and Hamilton should each have six meetings each academic term.

Council Believes

1. Every missed meeting means students lose out in the democratic process.
2. For a very long time Student Representative Council has been struggling to carry out its role and is a failed system.
3. Student Representative Council adversely affects smaller campuses as they are less likely to meet quorum and therefore this leaves smaller campuses with less opportunities to hold sabbaticals to account, to make policy or to have their voice heard.
4. Student Representative Council acts too much like a closed group which can prevent involvement of new members and it needs to go through radical change to truly reflect student opinion.
5. Student Representative Council relies on external bodies far too much to shape itself.
6. Very few Student Representative Council reps are actually elected, and the procedure in electing reps is far too restrictive.
7. Due to this SAUWS has struggled to develop its structures and its policy therefore Student Representative Council hinder this organisation rather than assisting it.

Council Resolves

1. In appendix 1 of the SAUWS Constitution, add- Student Representative Council/SRC/ Student Voice: a mechanism to set policy of SAUWS, hold SAUWS Student Officers to account and to collect student opinion.
2. If passed this constitutional amendment be reviewed by SAUWS in time for the last meeting of student voice in this academic year. Students will then have the option to either build on this model or go for something else entirely or return to the previous one.
3. Delete bye law six and replace with:

BYE LAW 6 STUDENT VOICE MEETINGS

At each of the following Campuses of the University there shall be a Student Voice; Ayr, Hamilton & Paisley. For the Crichton Campus the Association recognises the local representative structure which encompasses the students of all institutions on that Campus; the office bearers elected to represent students of this University at Crichton Campus will be entitled to attend (as observers) any of the meetings or have full voting and speaking rights through video conference of the Student Voice meetings at other Campuses.

1. COMPOSITION:

Full members:

President
Depute President Education and Welfare
Sports President
Campus President for their Campus
The Ordinary Trustees elected for their Campus
Elected Members of Student Voice sub-committees
Ordinary members

Attending members:

Honorary President (ex officio)
Honorary Vice President (ex officio)
Returning Officer/Depute Returning Officer (ex officio)
Student Representative Coordinator or nominee (ex officio)

2. Quorum - The number of ordinary members must be more than members of the Trustee Board attending.

3. Remit

1. To hold Office Bearers to account and mandate them to take action on student interests.
2. To decide and review the policies and procedures of the Association.
3. To be informed of new appointed officials to the organisation, such as, but not limited to, new staff, trustees and honorary members.
4. To appoint office bearers as may be agreed by the Board of Trustees for the authorisation of the dispersal of funds allocated to Student Voice and to hold such office bearers accountable for this.
5. To nominate or elect as required in bye laws by transferable vote, members of Student Voice to serve on other Association committees and to be representatives of Ordinary Members at the Campus on University bodies.
6. To be responsible for promoting social, cultural, political activities and activities based on beliefs of

the Ordinary Members at the Campus.

7. To represent the Ordinary Members at the Campus to relevant University officials.
8. To deny or accept reports of the office bearers and committees.
9. To appoint office bearers to assist in the discharge of the remits of the Student Voice; to set the duties, terms of office and means of recall from office of such office bearers and to hold them accountable.
10. To co-opt members to the Student Voice and to committees of the Student Voice after setting rules for such co-option which must include terms of reference, terms of office and responsibilities in each case. Co-options must be approved by the Board of Trustees.

4. Demographic of Student Voice

1. The Convenor of Student Voice will have the ultimate responsibility of making sure all Student Voice meetings is diverse as possible in terms of:
 - I. School
 - II. Gender
 - III. Sexual orientation
 - IV. Ethnicity
 - V. Disability
 - VI. Age
 - VII. iix) Course type
 - VIII. ix) Nationality
2. Any ordinary member of SAUWS who attends a meeting becomes a member of student voice giving them the power to stand in sub-committee elections, vote and debate on motions and topics and hold the sabbaticals to account.

5. Resignation and Dismissal of Elected Members

1. Any elected member of a Student Voice sub-committee wishing to resign may do so in writing to the Returning Officer giving seven days notice.
2. Any Sabbatical or member of a subcommittee of student voice member who is to be absent from any meeting of Student Voice shall submit apologies to the Chair by noon of the day of that meeting.
3. Any elected member of a subcommittee who is absent from three meetings of the Student Voice without apology shall be deemed to have resigned.
4. Any elected member may be dismissed from membership of the Student Voice by a vote of no confidence proposed at an Student Voice meeting, which vote is carried by a two-thirds majority in favour, or if they are no longer a member of SAUWS or if they withdraw or have been withdrawn

from UWS.

6. Meetings

1. There shall be four meetings of Student Voice in each academic session.
2. Additional meetings may take place if the chair deems it as necessary or if an emergency one is called.
3. An emergency student voice meeting can take place as a mass meeting outlined in the bye laws.
4. All meetings shall be open to all Ordinary Members and shall be advertised along with the business to be discussed.
5. Minutes of all meetings shall be recorded as directed by the President and at subsequent meetings the Chair shall sign the minutes of the previous meeting after they have been corrected and accepted by the Student Voice as a true and accurate record of that meeting.
6. Meetings shall be convened and chaired by the Campus President at Ayr and Hamilton for those Student Voice meetings and Paisley Student Voice by the Depute President Education & Welfare or his/her nominee and conducted by the Chair in terms of the Standing Orders.

7. Sub-committees of Student Voice

1. There shall be two different categories of sub-committees: mandatory and non-mandatory.
2. Sub-committees that are mandatory are the equality and diversity committee, the election committee, the disciplinary committee, the entertainments committee and the RAG committee.
3. Non-mandatory sub-committees can be proposed by a member of Student Voice and approved by a simple majority vote.
4. The shape, role and how each committee is ran will be determined in the bye laws, if it is not it shall be determined by Student Voice itself – however this does not include the quality and diversity committee.
5. The equality and diversity committee will be made up of convenors of all STAR groups from SAUWS, all other aspects, such as the structure and procedures of the group will be determined by the equality and diversity committee to allow autonomy.
6. Each such subcommittee shall report to the Student Voice on the discharge of its duties.

Elections

(a) Disciplinary Committee

The disciplinary committee is responsible for upholding the Code of Discipline as set out in Appendix 5 of the SAUWS constitution. Fair and equal treatment is expected at all times and full training and support will be given to aid the running of the committee.

Positions available: Chair x 1, Deputy Chair x 1, Ordinary Members x 5

(b) Elections Committee

The Elections Committee is responsible for overseeing the running of elections and by-elections as set out in by-laws 8 and 9 of the SAUWS constitution. Fair and equal treatment is expected at all times and full training and support will be give to aid the running of the committee

Positions available: Ordinary Members x 2