



Minutes of the meeting of the Board of Trustees held on Friday, 11th May 2012 in the Boardroom Paisley Students' Union commencing at 11am.

Stuart McCabe, Ordinary Trustee Paisley, in the Chair (until 1.45pm - Staffing items - when SM left the meeting and the Chair was passed to Garry Quigley, President for the remainder of the meeting). Meeting Commenced 11.00am

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| Garry Quigley | President (Pres) |
| Cara Lee | Depute President Education & Welfare (DPEW) |
| Daniel Copithorn | Campus President Ayr (CPA) |
| Samantha Phillips | Campus President Hamilton (CPH) |
| Nick Targontsidis | Ordinary Trustee Paisley (NT) |
| Stuart McCabe | Ordinary Trustee Paisley (SM) |

In Attendance

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|----------------|-------------------------------------------|
| Caroline Sharp | General Manager/Returning Officer (GM/RO) |
| Ryan Lydon | Commercial Manager (CM) |

Apologies for absence – Alison Aitken, Ordinary Trustee Ayr (AA)
Alastair Adamson, Sports President (SP)
Scott Winchester, Ordinary Trustee Paisley (SW)
Daniel Copithorn, Campus President Ayr (CPA) for late arrival.

Adam Kenyon, Ordinary Trustee Hamilton (AK), Paul Friel, Ordinary Trustee Hamilton (PF), absent without apology.

1. Minutes of previous meeting.

a. Acceptance

Minutes from the previous meeting (20120302) were agreed as an accurate record.

b. Matters arising – none.

2. Reports of the Office Bearers.

a. Acceptance –

- i. President – written report. Report accepted.
- ii. DPEW – written report. Kristina Nitslova has been appointed as the new Volunteer, Environment and Healthy Eating Coordinator. Report accepted.

CPA joined the meeting at 11.06am.

- iii. CPA – written report. Halls issues – President - need a list of build quality issues to take to the University (SEG). Ayr inductions – looking at getting an agreement with Ayr Central for use of their car park for this period of exceptionally heavy use. Report accepted.
- iv. SW – written report. Report deferred for acceptance due to absence.
- v. SM – written report. NT asked about representation at the sports ball. SM replied that he believed there was adequate representation. Tickets were on a first come first served basis and available to anyone on this basis. Report

- accepted.
- vi. CPH – written report. Report accepted.
 - vii. NT – oral report. Was involved in organising the upstairs events for the sports ball as part of coursework which was a really good and busy event. It was a shame that more money couldn't have been freed up from commercial services to give to the charity. Report accepted.

No reports were submitted from AK, AA, PF, SP.

b. Sabbatical Holidays

- i. DPEW – 11th – 15th and 28-30th June. 29th-30th March taken.
- ii. President – 30th – 8th May taken
- iii. CPH – 22 – 25th May, 27th April,
- iv. CPA – 2, 6th April.

3. Reports from Committees etc –

a. LTAB

b. Senate

- c. University Court** – President delivered our SAUWS presentation which was well received by members.

4. Business Introduced by Office Bearers.

a. Financial Accounts to end March 2012

GM – accounts to end March have been circulated, no questions have been submitted. GM reinforced the position reported previously that the trading contribution is significantly behind the position for the same time last year and warned that we really need to control all spending and ensure all invoices are processed in a timely manner.

b. Auditor Appointment

GM – advised that the University have reappointed Ernst & Young as their auditors and the Board confirmed that SAUWS should make this appointment also.

c. Hardship Fund Report

DPEW – Need to keep an eye on bursary allocation levels in the last few months of the term to account for nursing students and student attending for resits. It was confirmed that we did not receive the additional £4K which had been agreed by the University. Bursaries should not be high amounts – anything which is required in a higher amount (eg more than £100) should get authorisation / agreement from a second sabb. There is still money left in the UWS discretionary fund so eligible students may be signposted towards this. Student Services would like to include training on the discretionary fund administration to relevant officers during induction training.

d. Food Bank

DPEW – after considering the proposal put forward, the Board agreed that development should continue.

e. UWS Funding Request

President – The Board discussed the summary document and agreed that this should be worked up into a full proposal to be submitted to FMC.

f. Widening Participation in Sport

GM – advised on behalf of SP and Welfare that this was in relation to a no win no fee funding bid which was being developed by an external fundraising company. The Board requested that we try to incorporate something for the development of disabled sports. Otherwise, the Board consented to go ahead with this bid.

g. Lighting and Refrigeration Proposals

GM – The Board reconsidered this proposal and concluded that they are against taking out a loan. However, we will consider a phased introduction of lighting exchange and fridges to be funded through our budgets.

h. Moodle Project

President – updated that there had initially been 3 concerns relating to the introduction of Moodle which have now been addressed: 1. the timing of it - blackboard will still be available for students with resits, 2. training – package wasn't reflective of UWS-specific moodle layout, CCI are designing a bespoke training package, 3. The marketing plan - launch was planned to be a bit late.

i. Halls Campaign

President – we've bought a bit of time through argument raised at Uni Court. Will continue to put pressure on UWS to not increase the price. Goes against widening access values of UWS, business model is unsustainable based on occupancy levels projected.

j. Trading Managers' Reports

- i.** Paisley – CM delivered a presentation on commercial performance to date and plans for future improvements.
- ii.** Hamilton – noted.
- iii.** Ayr – noted.

k. Trustee Inductions / NUS Training

GM – It was confirmed that handovers are organised for incoming sabbs - Ayr to do in June, Hamilton doing it piecemeal. GM asked the Board what input they would like to see in relation to these NUS training sessions. CPA suggested a sabb painting day. The Board requested the 1st week in July for NUS in-house training and for this to include supporting liberation groups, what is a SA, the role of an officer, working together, achieving change. For attendance at ODP – DPEW – lead and change, President – communications for action, CPA & CPH elect – Welfare & Community and Education & Representation. GM to ask SP if he would like to attend any of the ODP training this year.

l. Freshers' Fayres Dates

GM – The Board agreed the following dates:

Hamilton – Tuesday, 25th Sept, Ayr – Wednesday, 26th Sept, Paisley – Thursday, 27th Sept.

m. GOATing

DPEW – the circulated results documents were noted.

5. Motions – none.

6. Elections – none.

7. AOCB

a. NT – Facebook.

NT suggested that there should be sanctions for student officers putting inappropriate items up on facebook which shows SAUWS in a bad light. It was agreed that a Social Media Policy is required to provide guidance. CPH agreed to take this forward for approval at the next Board meeting.

Date of the next meeting: Monday, 28th May, commencing at 10.30am.
Nick Targontsidis, Ordinary Trustee Paisley, in the Chair.

Meeting Closed 2.30pm.